Book Guidelines:

1) Build pages in Adobe InDesign or Quark Xpress at final trim size of a single page (5.5 x 8.5).
2) All pages with bleed as necessary. Use 0.125 inch bleed.
3) The dash border represents the trim and everything beyond this line will NOT print.
4) DO NOT BUILD JOB WITH PAGES AS SPREADS. NO READER OR PRINTER SPREADS.
5) Number of pages in files must match number of pages in the book. Include blank pages if necessary.
6) Pages must be in sequential order, for example, pages 1 through 8 for an 8-page book (as this template).
7) Supply single page high-res PDFs with bleed and fonts embedded.